

ST. CLAIR TOWNSHIP
 1539 S. Bartlett Rd. St. Clair, MI 48079
 Phone (810) 329-9042

St. Clair Township Board Meeting
 November 18, 2024
 7:00 p.m.

Supervisor Boulter called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Roll Call: Present: Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulter. Absent: Trustees Hovis, Kays and Mollan.

Motion by Trustee Boeck to approve the October 21, 2024 Township Board Minutes as presented. Seconded by Supervisor Boulter. Motion carried.

Clerk Skonieczny presented the Bills to be Approved:

BILLS TO BE APPROVED	11.18.2024	
GENERAL FUND		
MARKEL, KATHLEEN	HALL RENTAL REFUND	50.00
ROBIN GRACE HANRAHAN	MILLEAGE	129.98
ROBIN HANRAHAN	PETY CASH	28.96
FNBO	OFFICE SUPPLIES	463.30
BLUE CROSS	DEC. MEDICAL	2,225.08
MARCO TECHNOLOGIES, LLC	COPIER CONTRACT	69.08
COMMUNITY EDUCATION NETWORK	INTERNET SERVICE	150.00
SIMPLIFIED INTERNET DESIGN	WEBSITE	671.25
ST CLAIR COUNTY RESA	TECH SUPPORT	213.10
MICHIGAN.COM	TIMES HERALD	41.00
SEMCO ENERGY	SEMCO	20.05
PSI PRINTING SYSTEMS	ELECTION SUPPLIES	53.98
CITY OF MARYSVILLE	FIRE RUNS	480.00
KAZALAV PLANNING	RETAINER	200.00
MANNER COSTERISAN	AUDIT FEES	2,875.00
ZIMMER'S SALES AND SERVICE	SERVICE, MAINTENANCE	58.47
GARAN LUCOW MILLER P.C.	LEGAL FEES	2,986.50
MANUAL CHECKS		
KCI	POSTAGE TAX BILLS	2,150.76
	TOTAL GENERAL FUND	12,866.51
	11-06-2024 GENERAL FUND	55,979.30
	GRAND TOTAL GENERAL FUND	68,845.81
BUILDING FUND		
MANER COSTERISAN	AUDIT FEES	2,875.00
FNBO	POSTAGE	54.99
	TOTAL BUILDING FUND	2,929.99

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	11-06-2024 BUILDING FUND	
		1,827.48
	GRAND TOTAL BUILDING FUND	4,757.47
SEWER FUND		
FNBO	OFFICE SUPPLIES	232.53
POLLARDWATER	LIFT STATION DEGREASER	268.61
SEMCO ENERGY	SEMCO	23.88
CITY OF ST. CLAIR	SEWER TREATMENT	11,540.62
ELECTRIC MOTOR SERVICES, LLC	STATION 3 PUMP	5,965.66
MI INDUSTRIAL CONTROLS	SERVICE CALL	1,033.50
MANER COSTERISAN	AUDIT FEES	2,875.00
DELUDE CONSTRUCTION INC.	EMERGENCY CALL OUT SEWER LINE REPAIR	4,510.00
	TOTAL SEWER	26,449.80
	11-06-2024 TOTAL SEWER	9,041.28
	GRAND TOTAL SEWER FUND	35,491.08
WATER FUND		
FNBO	OFFICE SUPPLIES, POSTAGE	592.53
FERGUSON WATERWORKS	METER PURCHASE, OPER. SUPPLIES	19,525.61
CITY OF ST. CLAIR	WATER PURCHASES	24,435.79
MANER COSTERSIAN	AUDIT FEES	2,875.00
ELECTRIC MOTOR SERVICES, LLC	STATION 3 PUMP	5,965.66
	TOTAL WATER	53,394.59
	11-06-2024 TOTAL WATER	6,079.99
	GRAND TOTAL WATER FUND	6,079.99
	11-18-2024 TOTAL FOR ALL FUNDS	95,640.89
	11-06-2024 TOTAL FOR ALL FUNDS	72,928.05
	TOTAL FOR ALL FUNDS	168,568.94
	PAYROLL 10/01/2024 - 10/31/2024	
	ASSESSOR	3,643.94
	CLERK	1,672.10
	SUPERVISOR	1,645.61
	TREASURER	1,381.99
	TRUSTEES	684.80
	TOTAL MONTHLY PAYROLL	9,028.44
	PAYROLL OFFICE	
	ADMIN	2,112.50
	BUILDING	3,092.64
	DEPUTY CLERK	4,663.75

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	DPW	5,621.54
	ELECTION	6,791.40
	OFFICE	3,274.50
	TOTAL OFFICE PAYROLL	25,556.33

Motion by Clerk Skonieczny to pay all bills. Seconded by Supervisor Boulier. Roll call: Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Motion by Trustee Boeck to open Public Hearing for Special Assessments for Streetlights. Seconded by Supervisor Boulier. Motion carried.

Areas of special assessment for streetlights outlined operational costs assessed.

Motion by Trustee Boeck to close public hearing at 7:15 p.m. Seconded by Supervisor Boulier. Motion carried.

Citizens who wish to address the Board:

J. Leaman can we get the holiday trash pickup days back on the website – yes

V. Davis – Any updates on the newsletter? Trustee Boeck – I have a contact with a student to do the newsletter for extra credit. Are we going to get the local news station? Not at this time. Has anything new been happening on the blight in our area?

L. Fountain – Who actually pays the bills, who puts together the report, the office. Treasurer has not completed her duties.

Correspondence/Reports – None

Motion by Trustee Boeck to amend the agenda to add the River Crab bill. Seconded by Clerk Skonieczny. Roll call: Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Motion by Trustee Boeck to amend the agenda to add a name change to the Township Hall. Seconded by Supervisor Boulier. Roll call: Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier.

New Business:

Streetlights Special Assessments to the 2024 Winter Tax Roll - Motion by Trustee Boeck to approve the special assessment to the 2024 Winter Tax Roll for streetlights. Seconded by Clerk Skonieczny. Roll call Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Zaremba Group presentation of property on Range Road. – Tom from Zaremba Group - we are wrapping up construction at the DG site. We have completed a lot split of the property. The remaining 12.79 acres we do not have any use for that so at this time we would like to make a formal presentation of that property to the Township. Motion by Treasurer Hanrahan to accept the property from the Zaremba Group

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with our thanks. Seconded by Trustee Boeck. Roll call: Yes - Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Jordan Smith – Manor Costerisan – Year End Audit Presentation. Thank the Township for their cooperation during the audit. Jordan presented the results of the audit. The Township is in a very healthy revenue situation. As of June 30, 2024 the ARPA fund available that have to be spend by 12/31/24 is a little over \$30,000. This has to be spend or under contract at 12/31/24. Two things to be noted, expenditures in General Fund exceeded appropriations and checks that have not been cashed for three years the funds have to be turned over to the State by Escheating checks and recommend that these be reviewed on an annual basis.

Motion by Treasurer Hanrahan to accept the audit as presented for 2023-2024. Seconed by Supervisor Boulier. Roll call: Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Resolution 24-12 Trash, Recycling and Yard Waste Special Assessment to the 2024 Winter Tax Bill – Supervisor Boulier explained resolution to add the cost to the 2024 Winter Tax Bill. Treasurer Hanrahan Motion to accept the Resolution 24-12. Seconded by Trustee Boeck. Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Resolution 24-13 related to Water Bills – Supervisor Boulier explained that a former employee was reducing amounts on water bills. We have to clean this up going forward. Motion by Trustee Boeck to approve Resolution 24-13. Seconded by Supervisor Boulier. Roll call: Yes – Trustee Boeck, Clerk Skonieczny, Supervisor Boulier. No – Treasurer Hanrahan. Motion carried.

Consideration of compensation settlement for former Building Inspector – Motion by Trustee Boeck to go into closed session. Seconded by Supervisor Boulier. Roll call: Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Regular Township Board Meeting resumed at : 8:03 p.m.

Motion by Trustee Boeck to table consideration of compensation settlement for former Building Inspector. Seconded by Supervisor Boulier. Roll call: Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Motion by Trustee Boeck to send the River Crab the bill for the degreaser for \$268.61. Seconded by Clerk Skonieczny. Motion carried.

Trustee Boeck – I would like to name the Township Building after Joyce Skonieczny. Motion by Trustee Boeck to name the Township Building the Joyce Skonieczny. St. Clair Township Joyce Skonieczny Township Building. Seconded by Supervisor Boulier. Roll call: Yes – Trustee Boeck, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Old Business:

We have received an opinion from the Township Attorney regarding moving \$28,330.84 from the ARPA fund back to the General Fund. Motion by Trustee Boeck to move the \$28,330.84 from the ARPA fund back to the General Fund. Seconded by Supervisor Boulier. Roll Call: Yes – Trustee Boeck, Clerk Skonieczny, Supervisor Boulier. No – Treasurer Hanrahan. Motion carried.

Call from the Table:

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Supervisor Boulter – The old Stuckey’s gas station has been torn down. We have been approved for the 50/50 grant by the Road Commission for work as requested.

Trustee Boeck – What about the Parks and Recreation Master Plan? Supervisor Boulter – the new board will have to handle that.

Brief Public Comments or Questions

J. Leaman – I would like to thank the Board for their service.

D. Miller – What is the cost of \$268.81 exactly for. That is for the material cost only. Shouldn’t we charge them labor also? Will look at that going forward.

Don’t we have an exact number for the cost of yard waste going forward? Yes we have an exact number for the various areas in the Township. The yard waste is going up \$2.74. Clerk Skonieczny – Trash/Recycling/Yard Waste the increase is from \$182 to \$257.

L. Fountain – How far back was the errors in the water bills? A number of years no exact date. Who was the Supervisor in charge of that person, Treasurer.

Questions regarding the water/sewer billing. Who was responsible and who was the supervisor of that person.

D. Miller – There were certain users that did not pay the correct amount, not the entire Township. That is correct.

L. Fountain – I stated that I would be interested in putting the newsletter together. Trustee Boeck – I have a very willing student to put this together.

W. Karas – Is there any strings attached to the property that was given to the Township from the Zarembo Group. Not aware of any at this time.

V. Davis – Closed session has to be follow proper procedure.

Motion by Trustee Boeck to adjourn the meeting. Seconded by Supervisor Boulter. Motion carried.
Meeting adjourned at 8:31 p.m.

Joyce Skonieczny
Clerk