

# ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

St. Clair Township Board Meeting

December 2, 2024

7:00 p.m.

- 1. Meeting Called to Order** at 7:00 pm by Supervisor Mahaffy.
- 2. PLEDGE OF ALLEGIANCE** was recited.
- 3. PRESENT:** Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulter, Karas, Rood.  
**ABSENT:** None  
**AUDIENCE:** There were 18 people in attendance (per the sign-in sheet)
- 4. APPROVAL OF TOWNSHIP BOARD MEETING MINUTES**  
Regular Meeting Minutes of Nov. 18, 2024. Motion to approve by Clerk DiNardo and seconded by Trustee Barck. Motion carried.  
Closed Session Minutes of Nov. 18, 2024. Motion to approve by Trustee Karas and seconded by Trustee Barck. Motion carried.  
\*Note – These minutes were approved as presented as they were done by previous board members except one.
- 5. BILLS TO BE APPROVED.** Clerk DiNardo presented the Bills to be Approved.

<b>BILLS TO BE APPROVED</b>		<b>12.02.2024</b>
<b>GENERAL FUND</b>		
HERBERT, JESSICA	HALL RENTAL REFUND	50.00
ROGGENBUCK, KAREN	HALL RENTAL REFUND	50.00
VERIZON WIRELESS	CELL PHONES	194.60
ROBIN GRACE HANRAHAN	MILEAGE	56.28
MTA	MEMBERSHIP RENEWAL	99.00
JACOBSON, FARREN	MEDICAL RIMBURSEMENT	200.00
ACCIDENT FUND	WORKCOMP AUDIT ADJUSTMENT	1,483.00
SAM'S CLUB	FEES	48.06
SCHWEM'S RUBBER STAMP AND TROPHY	NAMEPLATES	93.00
PITNEY BOWES BANK INC.	POSTAGE	688.83
GARAN LUCOW MILLER P.C.	LEGAL FEES	561.00
PLANET TECHNOLOGIES	EMAIL SET UP	10.56
EXXON MOBIL	FUEL PURCHASES	90.07
SIR SPEEDY	BUSINESS CARDS	109.28
DTE ENERGY	ELECTRICITY	451.29
MARCOTTE DISPOSAL INC.	WASTE COLLECTION	48,618.68
JANETIZE IT, LLC	HALL CLEANING	940.00
DYCK SECURITY SERVICES, INC.	SERVICE CODES	25.00
NICKEL & SAPH, INC	BOND	160.00

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SPECTRUM, PRINTERS, INC.	ELECTION SUPPLIES	500.00
DEBORAH RICKERT	MILEAGE	21.44
CITY OF MARYSVILLE	FIRE RUNS	1,680.00
CARL'S SEPTIC SERVICE LLC	PARK	165.00
	<b>TOTAL GENERAL FUND</b>	<b>56,295.09</b>
<b>BUILDING FUND</b>		
GARAN LUCOW MILLER P.C.	ZONING/PLANNING	82.50
	<b>TOTAL BUILDING FUND</b>	<b>82.50</b>
<b>SEWER FUND</b>		
FERGUSON / POLLARDWATER	DEGREASER	268.61
BMJ ENGINEERS AND SURVEYORS, INC.	RES. DEVELOPMENT NEUMAN RD	3,731.76
PROJECT CONTROL ENGINEERING, INC.	TMF LEAD SERVICE LINE PROJECT	1,500.00
VERIZON WIRELESS	CELL PHONES	65.72
EXXON MOBIL	FUEL PURCHASES	142.11
DTE ENERGY	ELECTRICITY	691.75
OPERATING ENGINEERS	HEALTHCARE	1,442.00
	<b>TOTAL SEWER FUND</b>	<b>7,841.95</b>
<b>WATER FUND</b>		
FERGUSON WATERWORKS	WATER METERS	11,166.08
PROJECT CONTROL ENG. INC	TMF LEAD SERVICE LINE PROJECT	1,500.00
VERIZON WIRELESS	CELL PHONES	65.71
EXXON MOBIL	FUEL PURCHASES	142.10
DTE ENERGY	ELECTRICITY	36.56
OPERATING ENGINEERS	HEALTHCARE	1,442.00
	<b>TOTAL WATER FUND</b>	<b>14,352.45</b>
	<b>Total For All Funds:</b>	<b>78,571.99</b>
<b>PAYROLL 11/01/2024 - 11/30/2024</b>		
	ASSESSOR	3,643.95
	CLERK	1,723.50
	SUPERVISOR	1,645.61
	TREASURER	1,382.00
	TRUSTEES	684.80
	<b>TOTAL MONTHLY PAYROLL</b>	<b>9,079.86</b>
<b>PAYROLL OFFICE</b>		
	ADMIN	1,820.00
	DEPUTY CLERK	2,266.25
	DPW	7,198.30
	ELECTION	292.50
	OFFICE	2,076.00
	<b>TOTAL OFFICE PAYROLL</b>	<b>13,653.05</b>

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Motion by Trustee Karas to approve bills as presented after some discussion about not paying the former treasurer her final paycheck. Concerns were voiced about the former treasurer not attending the board meetings and therefore should not get paid. It was mentioned that we may need a legal opinion. The previous elected officials have all received their final paychecks, so it is too late to withhold any pay. Seconded by Trustee Boulier. Roll call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

6. **PUBLIC COMMENTS:** Supervisor Mahaffy instructed the audience to come to the podium, say your name and address, and you have 3 minutes to talk to the board. This is new because we need to do the township business. At this time, we will not answer any questions, this is not going to be a back and forth conversation.
  - A. Jerry Leaman – Question about yard waste/recycling and new resolution.
  - B. Mark Weingartz – Question about seeing minutes before approved. Concerned about things being left out.
  - C. Lisa Varty – Last meeting was rowdy, are we keeping certain things out of minutes so that the township looks better. We want answers.
  - D. Pam Clearwood – Question about Marion avenue, couldn't see on the map.
  - E. Vanessa Davis – Can the meetings be recorded? Can questions be answered at meetings? Murphy Drive is still an issue.
  - F. Dan Miller – Why no “brief comments” at the end of meeting? Will there be time for audience to talk about issue.
  - G. Lisa Sanger – Started attending in August, concerned about getting answers rather than say, we will get back to you. If the board knows the answer, why not say it at the meeting.
7. **CORRESPONDENCE/REPORTS.**
  - A. Supervisor is working on a possible solution to get 100 meters changed. He may add an \$100 surcharge to the water bills, and will remove if we can change their water meter.
  - B. Work has started on the Jordan Creek Drain, company working has all the appropriate permits and prior board approved this work.
8. **NEW BUSINESS**
  - A. **Resolution 24-14 Consenting to Vacate an Undeveloped Portion of Marion Avenue.** The previous Township Board approved this, but we are documenting this as a resolution. This was never developed and now turning back into an easement. Steps after this include being approved by District Court.

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TOWNSHIP OF ST. CLAIR  
ST. CLAIR COUNTY, MICHIGAN  
1539 S. Bartlett Road  
St. Clair, MI 48079  
(ph) 810-329-9042

**RESOLUTION CONSENTING TO VACATE  
AN UNDEVELOPED PORTION OF MARION AVENUE**

RESOLUTION # 14 -2024

Wherefore, the Township of St. Clair received a request from Pavlov Properties, LLC to vacate an undeveloped portion of Marion Avenue between 16<sup>th</sup> Street and Gratiot Boulevard in the Township of Kimball and the Township of St. Clair, as dedicated in the plat known as the PARK PLAT pursuant to the provisions of the Michigan Land Division Act, MCL §560.221 et. seq. (Plat Map attached hereto and incorporated as Exhibit A)

Wherefore, the undeveloped portion of Marion Avenue was dedicated in the year 1920 in the Plat; however, the undeveloped portion of Marion Avenue has never been constructed and no public necessity is required for ingress and egress; and

Wherefore, the undeveloped portion of Marion Avenue to be vacated is located between 16<sup>th</sup> Street and Gratiot Boulevard in the Township of Kimball and the Township of St. Clair, entirely within the boundaries of the Plat and adjacent to property owned by Pavlov Properties, LLC and the Michigan Department of Transportation.

Wherefore, St. Clair Township is the owner of record title or a party of interest within 300 feet of the undeveloped portion of Marion Avenue and is a municipality in which the area covered by the Plat is located.

Wherefore St. Clair Township finds it appropriate to consent to the vacating of the undeveloped portion of Marion Avenue located within St. Clair Township to promote the welfare of its residents and the surrounding community;

THEREFORE, IT IS RESOLVED, by the Board of the Township of St. Clair, Michigan, that this Board deems it advisable AND CONSENTS to vacate, discontinue and abolish the undeveloped portion of Marion Avenue located within St. Clair Township as described above.

IT IS FURTHER RESOLVED, that such vacating of the undeveloped portion of Marion Avenue shall become effective only upon approval of the Circuit Court, and if approved by the Circuit Court shall be subject to the following conditions:

1. All public utility easements of record shall be reserved.

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2. To the extent any public utilities are affected, St. Clair Township requires that an easement be granted for all existing St. Clair Township utilities in said undeveloped portion of Marion Avenue to the extent these utilities remain in service.

3. For any St. Clair Township utilities that will require relocation, the requesting party will be responsible for obtaining an acceptable route meeting St. Clair Township's requirements, associated easements and bear all costs related to the relocation of said facilities.

4. No part of this undeveloped portion of Marion Avenue is located near a stream, waterway or drain, and if it is later determined to be located near a stream, waterway or drain, the requesting party is responsible for all costs to relocate to the extent allowed by the Department of Environmental Quality, the Army Corps of Engineers, FEMA and the Drain Commissioner.

Motion to approve this resolution by Trustee Karas. Seconded by Trustee Barck. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

- B. **Resolution 24-15 Investment & Depository Policy.** This yearly resolution for 2024 allows the Township Treasurer to invest money where we can have a better return.

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**St. Clair Township**  
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**RESOLUTION 24-15**

**ST. CLAIR TOWNSHIP**  
**INVESTMENT AND DEPOSITORY POLICY RESOLUTION**

**1.0 STATEMENT OF PURPOSE**

WHEREAS, the Board of Trustees of St. Clair Township, St. Clair County, in exercising its fiduciary responsibilities, desires to safeguard the funds of the Township that may be invested from time to time; and

WHEREAS, Section 77 of Public Act 77 of 1989, (MCL §41.77) requires that the Township Board designate the banks or financial institutions for the deposit of money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in said Act; and

WHEREAS, in conformance with Michigan Public Act 20 of 1943, as amended, (MCL §129.91 to §129.97a), requires St. Clair Township to adopt a policy addressing the investment of public funds in a manner which will ensure the preservation of principal while providing the highest investment return with maximum security, meeting the daily cash flow requirements of the Township and conforming to all state statutes governing the investment of public funds and which is otherwise consistent with said Act.

**2.0 SCOPE OF POLICY**

NOW THEREFORE, BE IT RESOLVED, that this Investment Policy applies to all -financial assets belonging to the Township and in the custody of the St. Clair Township Treasurer. These assets are accounted for in the various funds of the Township and include but are not limited to, the general fund, special revenue funds, debt service funds, capital project funds, enterprise funds, internal service funds, trust and agency funds and any new fund established by the Township.

**3.0 OBJECTIVES**

The primary objectives, in priority order, of the Township Treasurer's investment activities shall be:

- 3.1 **Safety**: Safety of principal is the foremost objective in the investment of Township funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- 3.2 **Diversification**: The investments will be diversified by security type, as allowed by regulation, financial institution, and maturity of securities in order

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that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- 3.3 **Liquidity:** The investment portfolio shall remain sufficiently liquid to enable the Township Treasurer to meet all operating requirements that might be reasonably anticipated.
- 3.4 **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio. Return on investment shall be of secondary importance compared to the safety and liquidity objectives identified above.

**4.0 AUTHORIZED INVESTMENTS**

Subject to the prior authorization of the Township Board, the Township Treasurer is authorized to invest in one or more of the following types of securities as defined Michigan Public Act 20 of 1943, as amended, (MCL §129.91 to §129.97a):

- 4.1 Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States'.
- 4.2 Certificates of deposit, savings accounts, or depository receipts of a qualified financial institution as defined in PA 20 of 1943, as amended; certificates of deposit obtained through a qualified financial institution as provided in PA 20 of 1943, as amended; or deposit accounts of a qualified financial institution as provided in PA 20 of 1943, as amended.
- 4.3 Commercial paper rated at the time of purchase at the highest classification established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- 4.4 Repurchase agreements consisting of instruments in subdivision 4.1. The PSA Master Repurchase Agreement prototype agreement shall be employed with appropriate supplemental provisions regarding security delivery, security substitutions, and governing law. A signed Repurchase agreement must be on file before entering into a repurchase transaction.
- 4.5 Bankers' acceptances of United States banks.
- 4.6 Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- 4.7 Mutual funds registered under the Investment Company Act of 1940 (15 USC §80a-1 to 80a-64) with authority to only purchase investment vehicles that are legal for direct investment by a public corporation as defined in PA 20 of 1943, as amended, and which maintain a net asset value of \$1.00/Share.

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- 4.8 Obligations described in subdivisions 4.1 through 4.7 if purchased through an inter-local agreement under the Urban Cooperation Act of 1967, Act 7 of 1967 (Ex. Sess.), as amended (MCL §124.501 to §124.512).
- 4.9 Investment pools organized under the Surplus Funds Investment Pool Act, Act 367 of 1982, as amended (MCL §129.111 to §129.118).
- 4.10 Investment pools organized under the Local Government Investment Pool Act, Act 121 of 1985, as amended, (MCL §129.141 to §129.150).
- 4.11 Or other eligible investments permitted by and subject to PA 20 of 1943, as amended.

5.0 **STANDARDS OF CARE**

- 5.1 **Prudence:** Investments shall be made with judgment and care, under prevailing circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by the Township Treasurer, officers, and employees shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Acting in accordance with written procedures, this Investment Policy, and exercising due diligence, the Township Treasurer, officers, and employees shall be relieved of personal responsibility for an individual security's credit risk or market price change provided deviations from expectations are reported in a timely fashion and appropriate action is taken.

- 5.2 **Ethics and Conflicts of Interest:** The Township Treasurer, officers, and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution and management of the investment program, or which could impair their ability to make impartial investment decisions. The Township Treasurer, officers, and employees shall disclose not less than annually if any material financial interest in financial institutions that conduct business with the Township, and they shall further disclose any large personal financial or investment positions that could be related to the performance of the Township's investment portfolio. The Township Treasurer, officers, and employees shall refrain from undertaking personal investment transactions with any individuals with whom business is conducted on behalf of the Township.

6.0 **DELEGATION OF AUTHORITY**

Authority to manage the investment of Township funds is derived from MCL §41.76 and must proceed pursuant to direction of the Township Board as set forth in MCL §41.77 and in this Policy. The Township Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls and written procedures to regulate the activities of subordinate officials.



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**7.0 WRITTEN PROCEDURES**

The Township Treasurer shall establish written investment procedures for the operation of the investment program consistent with this Investment Policy. The written procedures should include, at a minimum, references to: 1) safekeeping; 2) delivery vs payment; 3) investment accounting; 4) repurchase agreements; 5) wire transfer agreements; 6) collateral/depository agreements; and, 7) banking service contracts. No person may engage in an investment transaction except as provided under the terms of this Investment Policy and the written procedures established by the Township Treasurer.

**8.0 SAFEKEEPING AND CUSTODY**

All securities transactions (including collateral for repurchase agreements) shall be conducted on a delivery-versus-payment (DVP) basis. Securities may be held by a third-party custodian, as designated by the Township Treasurer, and shall be evidenced by a safekeeping receipt.

**9.0 INTERNAL CONTROL**

The Township Treasurer is responsible for establishing a system of internal controls that will ensure that the investment assets of the Township are protected from loss, theft or misuse. The internal control structure shall be designed in such a way to provide reasonable assurance that these objectives are being met. The cost of control should not outweigh the benefits received.

**10.0 PERFORMANCE STANDARD**

The investment portfolio will be managed in accordance with the standards established within this Investment Policy and should obtain a market rate of return during an economic and budgetary environment of stable interest rates or yield.

**11.0 REPORTING**

The Township Treasurer shall, either independently or in cooperation with the Township's auditors, provide an annual report to the Township Board. The annual report should provide a listing of investments, their maturity dates, types of investments, cost basis, market value, rating, and other information to provide a clear picture of the status and types of investments of the current investment portfolio. This report shall be prepared in such a way that will allow the Township to ascertain whether investment activities during the reporting period have conformed to the Investment Policy.

**12.0 AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS**

The Township Board approves the following financial institutions as depositories of the Township funds: Advia Credit Union, Bank of America, Belle River Community Credit Union, Chase, Comerica Bank, Eastern Michigan Bank, Fifth Third Bank, Genisys Credit Union, Huntington Bank, JP Morgan Chase, Lakestone

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Bank, ~~Northstar~~ Bank, and Raymond James and any successors to the foregoing financial institutions. The Township Board may authorize additions to and deletions from this list of authorized financial dealers by Resolution, from time to time.

13.0 **AMENDMENT TO AND AFFIRMATION OF INVESTMENT POLICY**

The Township's investment policy shall be adopted by a Resolution of the Township Board. The policy shall be reviewed annually by the Township Treasurer. Any revision to the policy shall be brought to the Township Board for adoption.

The Investment Policy should be affirmed by the Township Board not less than every five years.

Motion to approve resolution by Trustee Barck. Seconded by Trustee Rood. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulter, Karas, Rood, Motion carried.

- C. **Resolution 24-16 Credit Card Use Policy.** We have credit cards but no policy on how to manage the credit cards. The cards will be in the Township name. This is a needed document for checks and balances. See below for Resolution.

**St. Clair Township Credit Card Use Policy**  
**Credit Card Use Policy**

The (*Treasurer and Office manager*) are responsible for issuing, accounting for, monitoring, retrieving and generally overseeing compliance with the township's credit card policy.

Township credit cards may be used only by the Clerk/Supervisor or employees of the township for the purchase of goods or services for the official business of the township.

Township Clerk/Supervisor and employees who use a township credit card shall, as soon as possible, submit a copy of the vendor's credit card slip to the Treasurer. If no credit card slip/receipt was obtained that described the transaction, the Clerk/Supervisor and employee shall submit a signed voucher that shows the name of vendor or entity from which goods or services were purchased, the date and the amount of the transaction, the official business that required the transaction, and the chart of account number indicating the line item to which the transaction is to be charged. All credit card slips/receipts shall include this information as well. Vouchers shall also include a statement as to why a credit card slip/receipt was not obtained. The amount of credit card transaction will not exceed policy stated by Board for prior approval payment amount. See attached policy (board minutes)

The Clerk/Supervisor or employee who is issued a credit card is responsible for its protection and

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custody. If a credit card is lost or stolen, the (*Treasurer/Office Manager*) shall be notified. The entity issuing the lost or stolen credit card shall be immediately notified to cancel the card.

The Clerk/Supervisor or employee issued a credit card shall return the credit card to (*Treasurer/Office manager*) upon termination of his or her employment or service with the township.

The (*Treasurer/Office manager*) shall maintain a list of all credit cards owned by the township, along with the name of the Clerk/Supervisor and employee who has been issued the credit card, the credit limit established, the date issued, and the date returned. Each employee shall initial the list beside his or her name to indicate agreement that the credit card has been issued, and that the employee has received and read a copy of this policy.

The (*Treasurer/Office manager*) shall review each credit card statement as soon as possible to ensure that transactions comply with this policy. Any transactions that appear on the statements that are not documented with a credit card slip or a signed voucher shall be immediately investigated.

Transactions that do not appear to comply with this policy shall be reported to the township board.

The township board shall not approve a payment to the entity issuing the credit card until all transactions have been verified, including the approval of all transaction invoices if issued.

The balance, including interest due on an extension of credit under the credit card arrangement, shall be paid for within not more than 60 days of the initial statement date.

The Clerk/Supervisor and employees who use a township credit card in a manner contrary to this policy shall be subject to disciplinary action, including possible termination of employment, reimbursement to the township for unauthorized expenditures, legal action or criminal liability.

Motion to approve by Trustee Barck after the grammatical errors fixed. Seconded by Trustee Karas. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

- D. **Hiring of Code Enforcer** – Tom Lutkenhoff. We want to share Tom with the City of St. Clair. We would call him upon demand. This would be driven by complaints. His role is to support our master plan. He will be paid \$25.00 hour with a 4-hour minimum. He will use Township vehicle if available, otherwise he will use his vehicle and receive mileage.

Motion to hire Tom Lutkenhoff by Trustee Rood. Seconded by Trustee Barck. Roll Call: Yes- Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Rood. Abstain – Trustee Karas (due to family connection).

- E. **Planning Commission & BZA appointment** of Jane Caister. Jane has 21 years of planning background and has served on the China Township Planning Commission previously.

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Motion to approve Jane Caister to both Planning Commission and BZA by Trustee Karas. Seconded by Trustee Barck. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood (cousin to Jane).

\*Trustee Boulier mentioned that commissions/boards need to be filled due to outgoing board members and ensure new board representation.

- F. **Closing of New Year's Eve.** Called around to see what other cities and townships are open on New Year's Eve, none are open. This will be another paid holiday. There was mention to follow the federal holidays so residents don't have to wonder when the township is open or closed. If this is a conflict with union employees, we will handle that separately.

Motion to close on New Year's Eve by Trustee Karas. Seconded by Clerk DiNardo. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees: Barck, Karas, Rood. No – Trustee Boulier.

- G. **Maximum Spending Amount without Board Approval.** The maximum amount would be raised to \$2,000 and the board is only authorizing Supervisor Mahaffy to make these decisions. This is because of the increased costs of materials. This is for emergencies that arise and have time constraints. After spending, all bills would be reviewed.

Motion by Trustee Karas. Seconded by Trustee Barck. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

\*Public Comment by Dan Miller regarding this motion. He is concerned about the accountability as there have been issues in the past.

\*Public Comment by Vanessa Davis. Define emergency? Concerned about this as Supervisor would have sole control.

- H. **MTA Workshop for New Officials.** MTA is offering a workshop in Port Huron on January 14, 2025 at a cost of \$150 per member. Let Ann Marie know if you are interested. We will purchase one set of resource materials for \$230, unless we have a copy at the hall.

Motion by Trustee Barck. Seconded by Treasurer Klieman. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

## 9. OLD BUSINESS

- A. **Building Inspector Contract.** The township was paying as an employee and is now changing to pay TK Inspections as a sub-contractor. The only change to the contract is \$450.00 per month for zoning and planning. Page 2 of contract needs to remove Columbus township and add St. Clair Township.

Motion to approve paying TK Inspections as a subcontractor by Trustee Barck. Seconded by Clerk DiNardo. Roll Call: Yes – Supervisor Mahaffy, Clerk DiNardo, Treasurer Klieman, Trustees Barck, Boulier, Karas, Rood. Motion carried.

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### 10. CALL FROM THE TABLE

- A. **Clerk DiNardo** – Received official documents from St. Clair County Clerk’s Office indicating that all 7 elected officials did receive the highest votes needed to be elected. These documents will be kept as part of the permanent records of the township.
- B. **Trustee Boulter** – Surprised that Deputy Clerk and Deputy Treasurer were not addressed.  
Deputy Clerk is still a vacant position as we are looking for a good fit.  
Deputy Treasurer will be forthcoming.
- C. **Trustee Barck** – Thanked the audience for voting for him, he is a teacher and is on the board because he wants to be here and show transparency. He hopes we can be proactive and not always reactive to situations. He asked the audience to give the new board some grace as this is our first meeting.
- D. **Trustee Karas** – Would like to see the meetings recorded, perhaps using services from Paul Dingeman. This would be a step forward to be transparent. Mentioned that office staff is working really good together.
- E. **Trustee Boulter** – Agrees that office staff is working well together and happy to have Ann Marie back in the office.

### 11. ADJOURNMENT

- A. Motion by Trustee Karas. Seconded by Clerk DiNardo. Motion carried. Meeting adjourned at 7:47 p.m.

Respectfully submitted,  
Bonnie DiNardo, Clerk