

**ST. CLAIR TOWNSHIP**  
1539 S. Bartlett Rd. St. Clair, MI 48079  
Phone (810) 329-9042 [www.stclairtp.org](http://www.stclairtp.org)

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St. Clair Township Board Meeting  
August 19, 2024  
7:00 p.m.

Supervisor Boulier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Roll Call: Present: Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulier. Absent: Trustee Kays, Treasurer Hanrahan.

Approval of Regular Meeting July 15, 2024 minutes. Motion by Trustee Mollan to approve minutes as presented. Seconded by Trustee Boeck. Motion carried.

Approval of Closed Session July 15, 2024 minutes. Motion by Trustee Bock to approve the closed session from 7-15-24 as presented. Seconded by Trustee Hovis. Motion carried.

Approval of Special Meeting July 23, 2024 minutes. Motion by Trustee Mollan to approve the special board meeting minutes of 7-23-24 as presented. Seconded by Trustee Boeck. Motion carried.

Approval of Closed Session July 23, 2024 minutes. Motion by Trustee Boeck to approve the closed session minutes of 7-23-24 as presented. Seconded by Trustee Mollan. Motion carried.

Approval of Special Meeting August 12, 2024 minutes. Motion by Trustee Mollan to accept the minutes of the special meeting of 8-12-24 as presented. Seconded by Trustee Boeck. Motion carried.

Clerk Skonieczny presented the Bills to be Approved August 19, 2024.

**BILLS TO BE APPROVED 8-19-2024 (2)**

**GENERAL FUND**

KATHERINE WELSER	PAVILLION RENTAL REFUND	100.00
PAT SHAFER	PAVILLION RENTAL REFUND	50.00
RENAE GERRITS	HALL RENTAL DEPOSIT REFUND	50.00
BRANDI BOUDREAU	HALL RENTAL DEPOSIT REFUND	50.00
ROBIN HANRAHAN	TREASURER MILEAGE	113.23
APEX SOFTWARE	ANNUAL MAINTENANCE RENEWAL ASSESSING	260.00
FNBO	SUPPLIES	536.64
MARCO TECHNOLOGIES, LLC	COPIER CONTRACT	37.94
CAROLE CUNNINGHAM	ACCOUNTING SERVICE - JULY 2024	585.00
COMMUNITY EDUCATION	MONTHLY INTERNET - JULY 2024	150.00
COMMUNITY EDUCATION	MONTHLY INTERNET - AUGUST 2024	150.00
AT & T	TOWNSHIP PHONE	220.14
21ST CENTURY MEDIA MICHIGAN	PUBLICATIONS	301.93
DTE ENERGY STREETLIGHTS	STREETLIGHTS	562.83
MARCOTTE DISPOSAL INC.	WASTE COLLECTION - AUGUST, FUEL SURCHARGE	48,678.68
JANETIZE IT, LLC	CLEANING SERVICES - JULY 2024	1,175.00
LUMBERJACK -	MISC SUPPLIES	432.33
PSI PRINTING SYSTEMS	ELECTION SUPPLIES	53.94

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PSI PRINTING SYSTEMS	ELECTION SUPPLIES	150.10
PSI PRINTING SYSTEMS	ELECTION SUPPLIES	422.97
SPECTRUM PRINTERS, INC.	ELECTION TEST DECKS	300.00
RICKERT DEBORAH	ELECTION MILEAGE	52.26
DTE ENERGY STREETLIGHTS	STREETLIGHTS	799.82
DTE ENERGY STREETLIGHTS	STREETLIGHTS	947.93
DTE ENERGY STREETLIGHTS	STREETLIGHTS	503.59
DTE ENERGY STREETLIGHTS	STREETLIGHTS	148.11
MICHIGAN.COM	BZA HEARING PUBLICATION	41.00
CARL'S SEPTIC SERVICE LLC	PORTABLE RESTROOM FACILITY - NEUMAN RD. PARK	165.00
ZIMMER'S SALES AND SERVICE	PARTS	376.97
<b>MANUAL CHECKS (2nd Page)</b>		<u>6,528.52</u>
<b>GENERAL FUND -101</b>		<b>63,943.93</b>
<b>ROAD FUND</b>		
SCC ROAD COMMISSION	FIRST CHLORIDE APPLICATION	23,835.86
SCC ROAD COMMISSION	VINE ROAD CULVERT REPLACEMENT	136.14
SCC ROAD COMMISSION	EMERGENCY REPAIR LOCAL ROADS	<u>1,235.91</u>
<b>ROAD FUND</b>		<b>25,207.91</b>
<b>INSPECTION FUND</b>		
BULLOCK, RYAN	ELECTRICAL INSPECTIONS JULY 2024	<u>490.40</u>
<b>MANUAL CHECKS (2nd Page)</b>		101.50
<b>INSPECTION FUND - 549</b>		<b>490.40</b>
<b>SEWER FUND</b>		
DTE ENERGY	PUMP STATION	2,262.46
CITY OF ST. CLAIR	TOWNSHIP SEWER	16,665.61
DELUDE CONSTRUCTION INC.	REPAIR DRIVEWAY TO PUMP STATION #2	1,550.00
DELUDE CONSTRUCTION INC.	REGRADE DRIVEWAY STATION #2	660.00
DELUDE CONSTRUCTION INC.	REPAIRS AND MAINT PUMP STATIONS	3,440.00
DELUDE CONSTRUCTION INC.	REPAIRS AT 1715 RIVER RD	4,500.00
MICHIGAN INDUSTRIAL CONTROLS	PUMP STATION REPAIRS	10,803.38
MICHIGAN INDUSTRIAL CONTROLS	REPAIRS PUMP STATIONS	774.01
POSTILL ELECTRIC, INC	SERVICE CALL ON 3 PUMP STATIONS	5,002.92
TRI-COUNTY VAC SERVICES, LLC	EMERGENCY RAN BYPASS AT LIFT STATION 1	9,203.13
	HYDRO EXCAVATE WATER BOX ON BLUE RIVER	
<b>MANUAL CHECKS</b>		<u>522.83</u>
<b>SEWER FUND - 590</b>		<b>55,384.34</b>
<b>WATER FUND</b>		
FERGUSON WATERWORKS	WATER METER PURCHASE	774.00
FERGUSON WATERWORKS	PRESKO MARKING FLAGS	55.68

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PROJECT CONTROL ENGINEERING, INC.	TMF LEAD SERVICE LINE PROJECT	5,068.00
DTE ENERGY	WATER METER	54.61
CITY OF ST. CLAIR	WATER PURCHASES	39,169.47
DELUDE CONSTRUCTION INC.	HYDRANT REPAIR AT 1322 S. RVR POINTE	3,240.00
ETNA SUPPLY CO	1 QUART HYDRANT OIL FMO 85AW	58.64
<b>MANUAL CHECKS</b>		<b>5,646.52</b>
<b>WATER FUND - 591</b>		<b>54,066.92</b>

**Total For All Funds Including manual checks second page** **199,093.50**

Payroll 7/19&7/28 Pay date 8/5/24, Momthly ayroll		
Office		4,092.70
DPW		3,928.08
Parks		60.94
Building		4,355.63
Township Board		8384.5
Assessor		3385.62
		<b>24,207.47</b>
Payroll 7/29/24 - 8/5/24 pay date 8/19/24		
Office		4400.58
Election		8986.25
Building		555
DPW		6529.79
		<b>20,471.62</b>

**BILLS TO BE APPROVED 08.19.2024 Manual checks and payroll (2)**

**GENERAL FUND - 101**

BS&A Software	Annual Service 08/01/24 - 08/01/2025 (Assessing, C/R, A/P, Utility, G/L Modules)	4,872.00
DTE	Streetlights 06/26-07/25/24	18.64
DTE	Township Hall Electricity 06/27/24-07/26/24	419.90
Exxon Mobil	Fuel Purchases - Township Van, Mowers	238.79
Nationwide Retirement	Deferred Compensation - Employer Contribution - Ofc.	136.50
Nationwide Retirement	Deferred Compensation - Employer Contribution - DPW	89.99
Nationwide Retirement	Deferred Compensation - Employee Contribution - Ofc.	168.00
Nationwide Retirement	Deferred Compensation - Employee Contribution - DPW	71.52
Nationwide Retirement	Deferred Compensation - Clerk	151.36
Petty Cash	Postage, Rec. Committee Supplies, Clerk's Office Supplies	116.04
Verizon Wireless	Cellular Phone Service - Employee Lines, Supervisor Line, Treasurer Line	194.42
Verizon Wireless	Cellular Phone Service - Clerk	51.36

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<b>TOTAL GENERAL FUND</b>		<b>6,528.52</b>
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<b>INSPECTION FUND - 549</b>		
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Nationwide Retirement	Deferred Compensation - Employer Contribution - Ofc.	45.50
Nationwide Retirement	Deferred Compensation - Employee Contribution - Ofc.	56.00
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<b>TOTAL INSPECTION FUND</b>		<b>101.50</b>
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<b>SEWER FUND - 590</b>		
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Exxon Mobil	Fuel Purchases - DPW Truck	156.06
Nationwide Retirement	Deferred Compensation - Employer Contribution - DPW	159.53
Nationwide Retirement	Deferred Compensation - Employee Contribution - DPW	126.76
Verizon Wireless	Cellular Phone Service - DPW Lines	80.48
		<hr/>
<b>TOTAL SEWER FUND</b>		<b>522.83</b>
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<b>WATER FUND - 591</b>		
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Exxon Mobil	Fuel Purchases - DPW Truck	156.06
Ferguson Waterworks	4x5, Wire Flags - Blue	55.68
Nationwide Retirement	Deferred Compensation - Employer Contribution - DPW	159.53
Nationwide Retirement	Deferred Compensation - Employee Contribution - DPW	126.76
Project Control Engineering, Inc.	TMF Lead Service Line Project	5,068.00
Verizon Wireless	Cellular Phone Service - DPW Lines	80.49
		<hr/>
<b>TOTAL WATER FUND</b>		<b>5,646.52</b>
<b>Total Manual Checks:</b>	<b>101,446,542,590 &amp; 591</b>	<hr/> <b>7,675.69</b> <hr/>

Motion by Trustee Boeck to pay all bills. Seconded by Trustee Mollan. Roll call: Yes: Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulter. Motion carried.

Citizens who wish to address the Board

J.Leaman – Regarding employees leaving the Township right after the election, I wanted to commend the board for taking corrective action to keep the Township running.

3341 N. River Road – In 1968 my father signed an agreement that the driveway would be maintained to keep access to the pump station. 15 years ago the driveway kept washing out and they said there was no money to fix the driveway. It has gotten worse. All we want to do is to make sure that our driveway is maintained as agreed to in 1968. Trustee Hovis: The new board will have to come up with a plan that will give a better support system for the future.

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Resident - Are you looking at doing any ditching on Bowman Road. 5222 Bowman Road flooded basement and property. Contacted the County and they state that it is the Township responsibility. This has been an ongoing issue. Supervisor Boulier – We put away money every year for ditching. I am going to look into Bowman Road in the future.

L. Sanger – Half of the ditch has been cleared at 4049 Violet. After it rained on Saturday it is not working. Supervisor Boulier will check with the foreman.

Resident – I would like to thank Gary for coming out and getting some action done after the heavy rains.

Resident 4230 Violet – Areas by Jordan Creek – yards are flooding and have been for the past five years.

Resident 2230 River Road – Drainage problem near pump station. There is problems from River Pointe Subdivision. Trustee Hovis – I spoke to St. Clair County and they are going to pump out all the drains to see if this will help the situation. River Point Subdivision has a retention pond but it is too small and we have to get with the HOA to discuss.

Tony – Drain Commission – we have a plan for Jordan Creek. As far as River Pointe drainage. We would not review that drainage plan unless it drained into a county drain. We did take over the BRG drain and it has not been working. We have been trying to revamp it but have not been able to so far. During the large rainfall we had none of the ditches were able to handle the volume. Have a plan moving forward. Once we open it up and mow it we can spray it. We would like to dig it up again.

Resident on Pug Road – The water keeps coming closer to the house it is now 8 feet away. A house was built next to me in the flood plain and it has blocked the water.

Resident – We have lived in Golfside for many years. We have never had flooding like we have had. Something has changed that we have that much flooding.

D. Miller – I live on River Road by the Meno Drain. It has flooded and it is still flooded this morning.

Resident - 1038 Highland Drive – Our property drains into Jordan Creek. We had 8-10 inches of water in our front yard.

## New Business:

Tony Youtsos – Deputy Drain Commissioner – Discussed various drain issues within the township. The resolution we are asking for is to pickup where we left off at Brown St. and continue to clean out the Jordan Creek drain. This will be charged as a special assessment to properties that benefit from the cleaning of the drain. Trustee Boeck – are we the only community this drain runs through? No – the City of St. Clair and other Townships already approved the resolution. Motion by Trustee Boeck to approve the cleanout of the Jordan Creek drain. Seconded by Trustee Hovis. Roll call Yes – Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Generator Maintenance – Supervisor Boulier stated that we have general maintenance that is required for the pump station generator at a cost of \$1607.02. Motion by Trustee Boeck to contract with AIS for generator maintenance at a cost of \$1607.02. Seconded by Trustee Mollan. Roll call: Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

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Approval to send bill to River Crab – Trustee Hovis – I will be delivering a letter to the River Crab stating that we will not be paying for the cleanout caused from the grease from the restaurant. Motion by Trustee Boeck that we send a bill to River Crab for the grease cleanout. Seconded by Clerk Skonieczny. Trustee Hovis – the charge will be \$537.22. Roll call: Yes – Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulter. Motion carried.

Discussion of Flow Meter - Trustee Hovis – previously we rented a flow meter for two months and we are looking to monitor the flow going into the city. To purchase the meter from Project Control Engineering is \$11,690 (basic training included). I called the company that makes the meters and their cost was \$9,122 installed this would include basic training. If more required training is needed it would be approximately \$400-\$500 more. They are called Lower 48. Trustee Boeck – do you have the information on where the flow from the High School is coming from? Not at this time. Motion by Trustee Hovis to purchase the flow meter and installation from Lower 48 for \$9,122.87 and if we need additional training for \$500 more for a total of \$9,622.87. Seconded by Trustee Boeck. Roll call: Yes – Trustees Hovis, Boeck, Mollan, Clerk Skonieczny. Motion carried.

Discussion of Storm sewer related to River Pointe Subdivision – Discussed previously that we need to get with HOA to discuss remedies.

Discussion of pump issues related to recent heavy rains – I would like to contact companies before I discuss further. Motion by Trustee Hovis to table. Seconded by Trustee Boeck. Motion carried.

Appointment of Deputy Treasurer and compensation – Motion by Trustee Boeck to table. Seconded by Trustee Mollan. Motion carried.

Grant Writer – I will have more information at the next meeting. Motion by Clerk Skonieczny to table grant writer. Seconded by Trustee Boeck. Motion carried.

Discussion of Sewage Pumps for Stations 1, 4 and 6. – Trustee Hovis - I have given information regarding leasing vs purchasing pumps. The controls for all the pumps should be done this month. Supervisor Boulter – if we decide to purchase the pumps do we have the funds available? Trustee Hovis states that we have \$1.4 Million dollars in the sewer fund right now. If we lease the pumps the maintenance is included. If we purchase they are guaranteed for five years and we have to have a maintenance agreement of \$2500 per pump to maintain the guarantee. Motion by Trustee Boeck to purchase the pumps for Stations 1, 4 and 6 from Kennedy Industries at a cost of \$214,566. Seconded by Trustee Mollan. Roll call: Yes - Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulter. Motion carried.

Discussion of demolition of building at 1480 Wadhams. Supervisor Boulter - Deadline has passed and after discussion with our Attorney and he has advised that we should give them some leeway since they are currently working on the property.

Discussion of fee for installing memorial benches – Supervisor Boulter stated we have been getting inquiries for several memorial benches. Our DPW has gathered information regarding the install of the benches. This will be our first one and we can update costs later. The resident has to pay for the slab of cement to install the bench. Motion by Trustee Boeck to approve the installation of the cement for the

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memorial bench. Seconded by Trustee Mollan. Roll call: Yes – Trustees Hovis, Boeck, Mollan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Old Business: None

Call from the Table:

Trustee Hovis – We had our water tested and everything came out good. Pump station 2 pictures show the work that was done and we have to look at that for a better solution. We have the water rate study if anyone else would like a copy.

Brief Public Comments –

J. Leaman – In June 2023 the Township Board approved the purchase of the flow meter. Whenever we inquired about the meter we were always told it was on order. We were never informed that it was leased.

D. Miller – Next regular scheduled meeting 9-16-24. Correct

Resident – How many pump stations went out during the rain. (4). I will be contracting the company and will have further information at the next meeting.

River Crab installed a new grease trap about a year ago and it has clogged our Station 5 and we have to vacuum it out. We have informed them we will no longer be paying for that.

Motion by Trustee Mollan to adjourn the meeting. Seconded by Clerk Skonieczny Motion carried.  
Meeting adjourned at 8:45 p.m.

Joyce Skonieczny, Clerk