

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

St. Clair Township Special Board Meeting

August 12, 2024

7:00 p.m.

Supervisor Boulier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Roll Call: Present – Trustees, Hovis, Boeck, Mollan, Kays, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier.

Citizens who wish to address the Board:

J Leaman – Where is the monies coming from for the Murray Contract for the pumps? It is coming out of a special area. Supervisor will try to find out information. What is start and end date to lease the pumps? Trustee Hovis will address the later. Where is the flow meter? Did a temporary meter get installed or was the meter installed the permanent one. Will have to get back to you.

D. Miller – August 2nd, August 6th, August 16th - storm water encroached on my property and water in my basement. I have three sump pumps going to keep water out. I believe we need to look at the infrastructure along River Road.

Resident – Neuman/Pug Why is there storage on that property. There is no ordinance against it. Why is culvert laying in the yard on Pug Road. Will look into that.

B. Karas – Monies for flooded basements. Supervisor spoke to St. Clair County Emergency Management and there isn't any money at this time available.

New Business:

Accept resignation of Susan Wilburm, Kathy Bacon and Amanda Schweihofer. Motion by Trustee Boeck to accept the resignation from Amanda, Kathy and Susan. Seconded by Clerk Skonieczny. Motion carried.

Hire temporary office help. Our Assessor, Heather Stewart, offered to step in and help. I need approval to allow Heather to help because of the email from the Treasurer that she says that Heather should take no part in helping with office duties. Supervisor Boulier – Treasurer statutory duties is to collect the taxes. What have you done to help remedy this situation? You have not appointed a Deputy Treasurer to help out. Motion by Trustee Boeck that Heather is allowed to help with what is necessary. Seconded by Supervisor Boulier. Roll call: Yes – Trustee Hovis, Boeck, Kays, Mollan, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Supervisor Boulier I would like to allow Debbie Rickert to help out in the office. Motion by Trustee Boeck to allow Debbie Rickert to help out in the office and work additional days as necessary. Seconded by Trustee Mollan. Roll call: Trustees Hovis, Boeck, Kays, Mollan, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Supervisor Boulier I would also like to hire Denise Klieman to work in the office. It is necessary to do the payroll. She is willing to work as she can in order to get through. She is willing to work for \$20/hour. Motion by Clerk Skonieczny to hire Denise Klieman to work in the office doing payroll, accounting, etc. Seconded by Trustee Boeck. Roll call: Yes – Trustees Hovis, Boeck, Kays, Mollan, Treasurer Hanrahan, Clerk Skonieczny, Supervisor Boulier. Motion carried.

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Supervisor Boulter stated he has spoken to Brian Bayly and he has agreed to help us out temporarily as Building inspector. He would like to be paid \$30/hour and 75% of money for permits. Motion by Trustee Boeck to hire Brian Bayly as temporary Building Inspector. Seconded by Trustee Mollan. Roll call: Yes - Trustees Hovis, Boeck, Kays, Mollan, Clerk Skonieczny, Supervisor Boulter. No – Treasurer Hanrahan. Motion carried.

Old Business – None

Call from the Table :

What is happening with Trash collection? Clerk Skonieczny stated that Heather is working on it and she will have it in a couple of days.

Supervisor Boulter – We will be looking into hiring a new Building Inspector and two new office staff. I feel that the new incoming board choose the new staff. The new Supervisor and new Treasurer will be looking into the new staff. Consensus of Township Board to move forward.

Trustee Hovis – As of 7/31/24 we have 1.4 million in the sewer fund and we have 997,000 in the water fund. The board is going to have to come up with what they want to do regarding the pump station purpose. We can buy new at a cost of \$214,566 it we lease them it is 51,588 annual for five years then we can purchase or lease again. If we purchase after the lease we would receive a 25% discount. If we purchase the cost would be \$698,395 if we lease for five years it will be \$739,769.0 Over a ten year period 37,500 from year 6-10. If we lease them it will cost \$52,588 every year. At the next meeting I will have more information.

Spoke to the Planner and tried to get some grants for these pumps. She does not do grants for these. We have to look for someone else. Will be on the next agenda.

Tried to get with Nationwide and never received a call back.

Jordan Creek flow meter. Project Control Engineering stated that we leased the flow meter for two months. Our minutes stated that we paid \$2738 to purchase a flow meter. I received some bids from Project control and install it. We can lease for \$3294 for six months or we can buy it from them. We could purchase the meter from Lower 40 Instruments and have it installed for a cost of \$9,122. This is how we would compare our numbers with the city. I will have more information at the next meeting.

I handed out information regarding what happened during the latest rainfall. Please read this so we can discuss at the next meeting.

River Crab – Spoke to them and I would like to write them a letter and state what is going on and they will be billed for any additional costs incurred .

Storm water on M-29 – The drains behind the houses are private not owned by the Township. The county is going to contact the State and have them come out and look at everything. At the next meeting the Drain Commissioner will be here to discuss the Jordan Creek drain.

Brief Public Questions/Comments

L.Varty – Did you say the board approved purchasing the flow meter for \$2700? Correct. Did it come back to the board to lease the pump instead of purchasing it?

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What is the life span of the pumps? 25-30 years approximately. Who maintains the pumps. Our DPW directs the maintenance on the pumps.

What is the warranty cost of the pumps. There is a \$7500 cost to maintain if we purchase the pumps. No cost for maintenance if we lease.

V.Davis – Is there going to be plan for this moving forward? That would have to be added into the water/sewer bills. We did a water rate study by our auditors and will be placed on the next agenda for discussion. We found all this information from the asset management program. For the help in the office do we have a temporary plan. Who is going to enforce the ordinances temporarily. We have to hire someone. Have we updated the employee manual? Not at this time. Have we updated the Master Plan? At this time it is expired and we are wrapping up the Recreation Plan. Then we will be working on the Master Plan.

D. Miller – Did we think the planner was going to look for water/sewer grants? Yes but our current planner does not do that.

L.Fountain – How many people are in the union? (2).

D. Emerich – Can we go in with the City for a grant writer? We will have the grant writer on the next agenda.

L. Konik – How many people are in the Township? Approximately 7400. How many people are on the water/sewer 1300 approximately. There was supposed to be a lot of benefits from the Act 425 agreement. You should probably look at that agreement.

Motion by Trustee Mollan to adjourn the meeting. Seconded by Treasurer Hanrahan. Meeting adjourned at 8:08 p.m.

Joyce Skonieczny
Clerk