

ST. CLAIR TOWNSHIP
 1539 S. Bartlett Rd. St. Clair, MI 48079
 Phone (810) 329-9042
www.stclairtp.org

St. Clair Township Board Meeting
 July 1, 2024
 7:00 p.m.

Supervisor Boulier called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Roll Call: Present – Trustees, Hovis, Kays, Mollan, Boeck, Clerk Skonieczny, Supervisor Boulier. Absent: Treasurer Hanrahan.

Motion by Trustee Kays to approve the 6-17-24 Township Board Minutes as presented. Seconded by Trustee Hovis. Motion carried.

Clerk Skonieczny presented the bills to be approved:

BILLS TO BE APPROVED 07.01.2024		
GENERAL FUND - 101		
Accident Fund	W/Compensation Insurance 07/2024-07/2025	3,742.00
Carl's Septic Service	Portable Toilet - Neuman Rd. Park 06/19-07/19/2024	165.00
City of Marysville	Fire Rescue/Medical Calls - May 2024, 2 Calls	480.00
Davis, Vanessa	Refund of Deposit - Pavilion #1 Rental 06/29/2024	50.00
DTE	Streetlight 05/24-06/25/24	18.98
DTE	Electricity 05/25-06/26/24	442.01
Exxon Mobil	Fuel Purchases - Twp Van, Lawn Mower	233.88
Garan Lucow Miller P.C.	Legal Service: Dangerous Building 1480 Wadhams Rd.	676.50
Garan Lucow Miller P.C.	Legal Service: General Legal	544.50
Garan Lucow Miller P.C.	Legal Service: Code of Ordinance	49.50
Janetize It. LLC	Cleaning Services - June 2024	940.00
KCI	Summer Tax Bills - Estimated Postage	826.04
Kevin's Lawn Care	Drainage Issues - Neuman Rd. Park, 3 100' Drain Tile Installed	4,850.00
Mollan, Diane	Refund of Deposit - Pavilio #2 Rental 06/29/2024	50.00
Operating Eng. Local 324 Healthcare	Health Insurance July 2024 - DPW Employees	432.60

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

Operating Eng. Local 324 Healthcare	Health Insurance August 2024 - DPW Employees	432.60
Pest Corp.	Pest Control - June 2024	33.00
Planet Technologies	Renewal of License - O365 G3 Software 7/2024-02/2025	109.20
Port Huron Glass, Inc.	Repair Frame & Replace Hinge on Township Door	505.00
Rickert, Debbie	Mileage - June 2024 & July 1, 2024 87 miles	58.29
SCC RESA	June 2024 Tech Support	18.75
St. Clair County Treasurer	Year 1 - Aerial Flights/Digital Orthoimagery	1,000.00
Sam's Club	Office Supplies (Paper, 2 Totes, Folders) Bldg - (55 gl bags, plates, cups)	171.02
Verizon Wireless	Cell Phone - Clerk, Employee Deducted Line	51.35
Verizon Wireless	Cell Phone - Employee Deducted Lines, Supervisor, Treasurer	195.55
	TOTAL GENERAL FUND	16,075.77
INSPECTION FUND - 542		
Garan Lucow Miller P.C.	Legal Services - Building, Building Permits	16.50
Bullock, Ryan	Electrical Inspections - June 2024	1,414.40
Klieman, Keith	Electrical Inspections - FY2023-2024	564.49
Wilburn, Susan	License Renewal - 07/2024-2025	225.00
	TOTAL INSPECTION FUND	2,220.39
SEWER FUND - 590		
Exxon Mobil	Fuel - DPW Truck	126.66
Garan Lucow Miller P.C.	Legal Services - Union Agreement, Sewer Billing Issues,	181.50
Garan Lucow Miller P.C.	Legal Services - Waste Water Treatment Matters	165.00
Garan Lucow Miller P.C.	Legal Services - Sewer Contract Issues	635.25
KCI	Utility Bills - Estimated Postage 2nd Qtr	354.90
Kennedy Industries	Radar Sensor, Primex Cable Float, Pump Controller, Channel Separator - P/S #3	16,146.00

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

Operating Eng. Local 324 Healthcare	Health Insurance July 2024 DPW Employees	1,009.40
Operating Eng. Local 324 Healthcare	Health Insurance August 2024 - DPW Employees	1,009.40
PM Technologies	Generator Maintenance Inspection & Service - Pump Station 1	777.00
Postill Electric	Service Call - Clean Air Blower, Reset Breaker - Pump Station 6	170.00
Verizon Wireless	DPW Lines	65.68
	TOTAL SEWER FUND	20,640.79
WATER FUND - 591		
DeLude Construction, Inc.	Hydrant Replacements Scott B & J Tameron, J Tameron & Irene Dr.	16,480.00
Exxon Mobil	Fuel - DPW Truck	126.66
Garan Lucow Miller P.C.	Legal Services - Union Agreement, Water Billing Issues, Hydrant Inquiry	214.50
Garan Lucow Miller P.C.	Legal Services - Water Contract Issues	635.25
KCI	Utility Bills - Estimated Postage 2nd Qtr	354.90
Michigan Rural Water Association	Annual Dues for Water Connections 1,001-3,000	825.00
Operating Eng. Local 324 Healthcare	Health Insurance July 2024 - DPW Employees	1,442.00
Operating Eng. Local 324 Healthcare	Health Insurance August 2024 -DPW Employees	1,442.00
Verizon Wireless	DPW Cellular Lines	65.68
	TOTAL WATER FUND	21,585.99
	TOTAL BILLS TO BE APPROVED: GENERAL/INSPECTION/WATER/SEWER/ROAD FUNDS	60,522.94
Total Bills to be Approved: 101,446,542,590 & 591		42,303.40
Total Manual Checks: 101,446,542,590 & 591		18,219.54
TOTAL GENERAL FUND BILLS FOR APPROVAL		60,522.94
Total All Funds, Including Manual Checks		60,522.94
PAYROLLS	PPE: 06/07 & 06/14 - Pay Date 06/24/2024	
	Office	3,775.40

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

	DPW	4,526.65
	Parks	60.96
	Building Department	1,682.06
	BZA - 2nd Qtr	175.93
	Assessor	3,385.62
	Township Board	5,249.75
		18,856.37

Trustee Mollan questioned the contract with Delude Construction to repair the fire hydrants. The motion stated that if the language was not changed to the Township requirements, then it would go to Delude. When did we give the contract to Delude? Supervisor Boulier: Murray did not satisfy the requirement as stated in the motion and I made the determination to give the contract to Delude. Trustee Mollan and Trustee Boeck stated they feel the motion from the prior meeting should be rescinded.

Motion by Trustee Hovis to approve all bills for July 1, 2024. Seconded by Trustee Kays. Roll call: Yes – Trustees Hovis, Kays, Boeck, Clerk Skonieczny, Supervisor Boulier. No – Trustee Mollan. Motion carried.

Citizens who wish to address the Board:

J.Leaman – In February of 2023 the Township Board approved the purchase of the sewage pumps from Kennedy Industries. We have been asking the status of the pumps and what plans for payment, etc. I now understand that we received a quote from Kennedy Industries dated January 17, 2024, to lease the pumps for stations 1, 4 and 6 at a cost of \$255,000 for five years. This has since been put in the 2024-2025 budget. It was signed by Treasurer Hanrahan. Why are we leasing the pumps instead of purchasing? That would have to be answered by Treasurer Hanrahan. In the 2024-2025 Sewer Budget there is a \$90,000 coming from other funds. What fund is this coming from? Will check and let you know. Trustee Hovis will contact Kennedy Industries and get a cost of the pumps vs leasing and get a copy of the signed lease agreement.

V.Davis – What is the cost of the attorney to respond to my FOIA request? Have not received invoice yet. Came into the office with a noise complaint and was told that the noise ordinance cannot be enforced. Supervisor Boulier received a call from SEMCO that they were going to start work on Murphy Drive on June 26th.

Correspondence/Reports – None

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

New Business:

Joe Pavlov – Candidate for MI State Representative District 64

Stated he is running for State House 64th District. Stated education and employment background and plans for future.

Cross Connection Program Renewal for HydroCorp – This is a two-year contract to continue with cross connection program required by EGLE. Motion by Trustee Kays to renew the contract with HydroCorp for the next two years at a cost of \$13,722.00. Seconded by Clerk Skonieczny. Roll call: Yes – Trustees Hovis, Kays, Mollan, Boeck, Clerk Skonieczny, Supervisor Boulrier. Motion carried.

Adopt Michigan Codes for use by Building Department – Motion by Trustee Kays to adopt the 2021 Michigan Plumbing Code, 2021 Michigan Mechanical Code and 2023 National Electrical Code, 2023 Michigan Part 8 – Electrical Code Rules. Seconded by Trustee Boeck. Motion carried.

Newsletter – Discussion held regarding starting up the newsletter again. Trustee Boeck – I thought everyone contributed to it. Clerk Skonieczny stated that the newsletter has always been done by the Office Manager. We would give her some articles/ideas and she would put it together. Previously was sent out quarterly. Motion by Trustee Boeck to table newsletter and she will contact the St. Clair High School to see if any student is interested in taking it on. Seconded by Clerk Skonieczny. Motion carried.

Approval of estimate to repair upper section of manhole cover – Supervisor Boulrier stated that we have two manholes in Blue River Gardens that are too low and need to be raised. Motion by Trustee Hovis to contract with DeLude Construction to raise two manhole covers for \$900 each. Seconded by Trustee Kays. Roll call: Yes – Trustees Hovis, Kays, Mollan, Boeck, Clerk Skonieczny, Supervisor Boulrier. Motion carried.

Approval of estimate to repair pump, Station No. 3 – Supervisor Boulrier stated we have two quotations to do the repairs. Both are companies that we have used before. Discussion held. Motion by Trustee Kays to accept the bid of \$9,568 from Electric Motor Services for the repair of a pump at station No. 3. Seconded by Trustee Boeck. Roll call: Yes – Trustees Hovis, Kays, Mollan, Boeck, Clerk Skonieczny, Supervisor Boulrier. Motion carried.

Nationwide 401(a) Plan – Mandatory contribution. Clerk Skonieczny - we have to change the wording in the employee manual. Why are we switching from one plan to another? Clerk Skonieczny it is a matter of correcting the handbook. Trustee Hovis – could we have a representative from Nationwide to come in and explain to us before we vote on it. Motion by Trustee Hovis to table it until we get a representative to come in and explain what is necessary to change it. Seconded by Trustee Boeck. Motion carried.

ST. CLAIR TOWNSHIP

1539 S. Bartlett Rd. St. Clair, MI 48079

Phone (810) 329-9042

www.stclairtp.org

Old Business:

Discussion regarding wind protection for Pavillion #1 – Neuman Rd. Park – Resident tried to utilize the screens and most of them did not work. The cranks for the shades are stored at the Township office. If they want to use them, they are charged a deposit and it is returned when they return the cranks. Motion by Supervisor Boulier to take down the remaining wind protection shades and not replace them with anything at this time. Seconded by Trustee Boeck. Motion carried.

Call from the Table:

Trustee Hovis – Why did we send a FOIA to the City of St. Clair without approval of the Board? Supervisor Boulier - I asked the person who requested the FOIA if they would give the city extra time and I was told no. We need to remove the FOIA from the City or give them extra time to fulfill the request. This is going to cost us a large amount of money. Supervisor Boulier – you need to have a conversation with the person that signed the FOIA. Motion by Trustee Boeck to instruct the Township Attorney to rescind the FOIA request to the City of St. Clair. Seconded by Trustee Hovis. Roll call: Yes – Trustee Hovis, Kays, Mollan, Boeck, Clerk Skonieczny, Supervisor Boulier. Motion carried.

Trustee Hovis – when are the financials going to be complete so I can go over the information for the budgets? Will have to get with Treasurer.

Brief Public Questions and comments:

J.Leaman – Have we received the pumps yet and have we been invoiced from Kennedy Industries. Will have to get with Treasurer regarding invoices.

D.Miller – Repairs at Station #3 is going to be done by an outside contractor; Is the DPW going to be involved at all? Supervisor Boulier - they will probably be helping with the removal of the pumps. How is the meter installation going?

W.Karas – this FOIA is regarding water and sewer correct, and goes back to the flow that is charged? Correct.

L.Varty – the Supervisor should be the head of the DPW.

Jorja Baldwin – Running for MI State Representative District #64. – Stated her experience in government and her qualifications for the position.

Motion by Trustee Mollan to adjourn the meeting. Seconded by Supervisor Boulier. Motion carried. Meeting adjourned at 8:24 p.m.

Joyce Skonieczny, Clerk