

ST. CLAIR TOWNSHIP
 1539 S. Bartlett Rd. St. Clair, MI 48079
 Phone (810) 329-9042 Fax (810) 329-1198
www.stclairtp.org

St. Clair Township Board Meeting
 October 16, 2023
 6:30 p.m.

Supervisor Boulrier called the St Clair Township Board Meeting to order at 6:30 p.m. with the Pledge of Allegiance. Present: Trustees Mollan, Boeck, Hovis, Clerk Skonieczny and Supervisor Boulrier. Absent: Trustee Kays, Treasurer Hanrahan.

Motion by Trustee Mollan to approve October 2, 2023 Township Board Meeting Minutes as presented. Seconded by Trustee Boeck. Motion carried.

Clerk Skonieczny presented the bills to be approved 10-16-23.

	BILLS TO BE APPROVED 10-16-23	
GENERAL FUND - 101		
21st Century Media Michigan	Publication - Synopsis, PC Meeting Notice	219.38
AT&T	Telephone Service 09/28-10/27/23	241.92
Cunningham, Carole	Accounting Services, September 2023 -21 hours	630.00
DTE	Streetlights 09/01/23-09/30/2023	2,961.35
Kazalav Planning	August Retainer 08/01/23-08/31/2023	200.00
Kazalav Planning	September Retainer 09/01/23-09/30/2023, Rezoning Review Range & Yankee Rd.	600.00
Lumberjack	Parks & Recreation Maintenance Supplies, Trunk or Treat Supplies	223.13
Michigan.com - Times Herald	November Subscription	35.00
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - Ofc. Mgr, 10/16/2023 Payroll	161.77
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Gen. Lead 10/16/2023 Payroll	43.52
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Asst. 10/16/2023 Payroll	33.09
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - Ofc Mgr, 10/16/2023 Payroll	131.44
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Gen. Lead, 10/16/2023 Payroll	53.36
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Asst., 10/16/2023 Payroll	43.02
Nickel & Saph, Inc.	Commercial Insurance Package, Property & Biler & Machinery Policy 10/01/2023-10/01/2024	26,593.00
Printing Systems, Inc.	Election Forms & Supplies, QVF Master Cards, Voter ID Cards	76.31
Rock-n-Wood Supply Yard	Wood Chips for Neuman Rd. Park	441.70
Semco Energy	Natural Gas 08/24/23-09/26/23	19.38
Sir Speedy	Land Title Survey - 2 Copies	6.20
Zimmer's Sales & Service	Lawn Equipment Supplies (Filter, Oil)	26.97
	TOTAL GENERAL FUND	32,740.54
ROAD FUND - 446		
SCC Road Commission	Second Chloride - 153,000 gal	18,027.74
	TOTAL ROAD FUND	18,027.74
INSPECTION FUND - 542		

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Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - Ofc. Mgr, 10/16/2023 Payroll	53.93
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - Ofc. Mgr, 10/16/2023 Payroll	43.82
	TOTAL INSPECTION FUND	97.75
SEWER FUND - 590		
City of St. Clair	Township Sewer Charges - September 2023	8,351.63
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Gen. Lead 10/16/2023 Payroll	77.14
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Asst. 10/16/2023 Payroll	58.67
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Gen. Lead, 10/16/2023 Payroll	94.61
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Asst., 10/16/2023 Payroll	76.27
Semco Energy	Fuel for Generator - Pump Station #1	39.06
SCC Smiths Creek Landfill	Disposal of 55-Grit, Clean out of Pump Stations	69.87
Timbers Tree Service, Inc.	Tree Removal, Pump Station #2	3,580.00
	TOTAL SEWER FUND	12,347.25
WATER FUND - 591		
City of St. Clair	Township Water Charges - September 2023	29,958.25
DeLude Construction, Inc.	Replaced Box & Rod On Shut-Off at 4111 Violet Ave, 2 Laborer, Operator/Excavator, Srv. Truck 3 hours	1,270.00
DTE Energy	Water Meter Electricity 08/26/23-09/26/2023 (manual check 18505)	45.79
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Gen. Lead 10/16/2023 Payroll	77.14
Nationwide Retirement Solutions	Employee Contribution to Deferred Plan 457 - DPW Asst. 10/16/2023 Payroll	58.67
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Gen. Lead, 10/16/2023 Payroll	94.61
Nationwide Retirement Solutions	Employer Contribution to Deferred Plan 457 - DPW Asst., 10/16/2023 Payroll	76.27
	TOTAL WATER FUND	31,580.73
	BILLS TO BE APPROVED: GENERAL/INSPECTION/WATER/SEWER/ROAD FUNDS	94,794.01
ARPA FUND - 282 (COVID RELIEF)		
Carter Mechanical	Mechanical Services for Renovation	20,000.00
Infuz, Ltd. Architects	Structural Engineering / Revision A	600.00
Lumberjack	Renovation Supplies - Drywall, Drywall Supplies, Respirator, Joint Compound, Tape Joint	515.65
	TOTAL ARPA FUND	21,115.65
Total Bills to be Approved: 101,446,542,590 & 591		94,756.80
Total Manual Checks: 101,446,542,590 & 591		45.79
Total ARPA Checks Fund 282		21,115.65
TOTAL ALL FUNDS		115,918.24
PAYROLLS	PPE: 09/29 & 10/06 - Pay Date 10/16/2023	
	Office	3,790.96
	DPW	4,850.24
	Parks	60.95
	Building Department	2,588.94
	Assessor	-
	Township Board	-
	Renovation Oversight	2,114.40

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		13,405.49
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Motion by Trustee Mollan to pay all bills for October 16, 2023. Seconded by Clerk Skonieczny. Roll call: Yes -Trustees Mollan, Boeck, Hovis, Clerk Skonieczny and Supervisor Boulier. Motion carried.

Citizens who wish to address the board:

J. Leaman – I see that some of the Office Managers pension contribution comes out of the Inspection Fund? Nothing out of water and sewer? Supervisor Boulier – that is correct.

J. Syjud – Why change the format for the water bill? Clerk Skonieczny – There was not enough room to add the explanations for the billing.

Correspondence/Reports:

Motion by Clerk Skonieczny to receive the October 2023 monthly report regarding the Township Hall renovation. Seconded by Trustee Mollan. Motion carried.

New Business:

123.Net Metro Permit Application received. Motion by Supervisor Boulier to agree to the permit for 123.Net Metro including the right-of-way. Supported by Clerk Skonieczny. Roll call: Yes Trustees Mollan, Boeck, Hovis, Clerk Skonieczny and Supervisor Boulier. Motion carried.

SCC Equalization service agreement – Assessor, Heather Stewart, explained the cost increase for the arial maps. The costs would include information needed through 2027. The 90-95% of the county would have to agree in order to proceed with the program. Motion by Supervisor Boulier that we would be interested in the agreement with SCC Equalization for the arial program. Seconded by: Trustee Boeck. Roll call: Yes - Trustees Mollan, Boeck, Hovis, Clerk Skonieczny and Supervisor Boulier. Motion carried.

Supervisor Boulier explained he has received many calls and complaints from residents on Yankee Road, Pug Road, Golfside and Blue River Gardens. They are requesting a designated crosswalk from Pug Road across Yankee Road. The county stated that we have to install a sidewalk from the bike path with their requirements. They also stated we need to have the project engineered. They reviewed the information and finally decided that they would accept our engineers drawing. The quotation from BMJ would be approximately \$600. Supervisor Boulier stated he is asking for the monies for the engineering drawing and the cost to install the sidewalk as required. Motion by Trustee Boeck to approve \$600 for the drawing and no more than \$1,000 for the cement. Seconded by Clerk Skonieczny. Trustee Hovis thinks the cost of the project may exceed the \$1,000. He suggested that if the cost does exceed \$1,000 Supervisor Boulier contact each board member for further approval. Roll call: Yes - Trustees Mollan, Boeck, Hovis, Clerk Skonieczny and Supervisor Boulier. Motion carried.

Resolution 23-09 to allow Employee Contribution to Deferred Pension Plan –

Clerk Skonieczny explained we had to close out the plan in order for a former employee's spouse to be able to get the remaining monies he had in the plan. We would then have to wait one year

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before we could start the plan again. It is in our Employee Manual that the employees are entitled to this benefit. Motion by Trustee Boeck to table the Resolution 23-09. Seconded by Trustee Mollan. Motion carried.

S1-S2 Zoom class October 2023, Michigan Rural Water Association – Supervisor Boulier explained this is a training class in reference to the testing for the S2 and S4 licensing. Motion by Supervisor Boulier to allow the DPW to attend the training class in October 2023. Seconded by Trustee Mollan. Roll call: Yes - Trustees Mollan, Hovis, Clerk Skonieczny and Supervisor Boulier. No – Trustee Boeck. Motion carried.

Old Business: None

Call from the Table:

Trustee Hovis: Can you explain what this letter from EGLE is referring to? It states that we may be fined for not following procedures. Supervisor Boulier stated that Treasurer Hanrahan would have to answer any questions regarding this issue. Trustee Hovis requested that we obtain information from Treasurer Hanrahan for the next meeting (in writing).

Supervisor Boulier discussed the latest information on the bike path on Cox Road. The project is just starting; the city has applied for a grant. The city is willing to contribute to the bike path along with the East China School District. They are discussing with us regarding snow removal of the path, etc.

Brief Comments from the floor:

D. Miller - Pug Road sidewalk – Supervisor Boulier stated that it would connect to the existing bike path and across Yankee Road there will be a corner section handicapped accessible sidewalk in the right-of-way. Who maintains it? Supervisor Boulier will make sure the sidewalk portion across Yankee Road is maintained.

Motion by Trustee Mollan to adjourn meeting. Seconded by Trustee Boeck. Motion carried. Meeting adjourned at 7:10 p.m.

Joyce Skonieczny
Clerk